

REPORT 14

PRESENTED AT ANNUAL MEETING 16TH MAY, 2013

**APPOINTMENTS TO OUTSIDE BODIES FOR THE 2013/2014
MUNICIPAL YEAR**

Appointments to Other City Council Forums

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBF1	Adoption Panel	Councillor Mrs Sweet NB (i) Member appointed must be Member of Scrutiny (ii) Member must be CRB checked	Councillor Ali NB (i) Member appointed must be Member of Scrutiny (ii) Member must be CRB checked	Councillor Mrs Sweet	Councillor Ali	Considers the placement of children for adoption bearing in mind background information on the child/proposed placement given to the panel.	Meets fortnightly
OBF2	Coventry School Admissions Forum	Labour Group 1 Councillor Kershaw CBE Conservative Group 1 Councillor Williams	Labour Group 1 Councillor Kershaw CBE Conservative Group 1 Councillor Blundell	Councillor Kershaw CBE	Councillor Kershaw CBE	Statutory Body - considers admission matters.	Meets twice yearly
OBF3	Fostering Panel	Councillr M Mutton	Councillr M Mutton	Councillr M Mutton	Councillor M Mutton	Considers the placement of children for fostering bearing in mind background information on the child/proposed placement given to the panel.	25 meetings per year

Appointments to Partnership Organisations

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBP1	Children and Young People's Commissioning Board	Cabinet Member (Children and Young People) - Councillor O'Boyle Cabinet Member (Education) - Councillor Kershaw CBE Shadow Cabinet Member - Councillor Williams	Cabinet Member (Children and Young People) - Councillor Duggins Cabinet Member (Education) - Councillor Kershaw CBE Shadow Cabinet Member - Councillor Mrs Lepoidevin	Councillor O'Boyle	Councillor Duggins	Ensures that within the context of the Children Act 2004 services are jointly and efficiently commissioned	Meets monthly
OBP2	Council of Governors of the Coventry and Warwickshire Partnership Trust	Councillor Hetherton Mark Godfrey - Deputy from 04.12.2012	Councillor Hetherton Mark Godfrey - Deputy	Councillor Hetherton	Councillor Hetherton	To manage the transition to become a NHS Foundation Trust.	
OBP3	Coventry and Warwickshire Local Enterprise Board (LEP)	Councillor J Mutton Councillor Kelly	Councillor Mrs Lucas Councillor Kelly	Councillor J Mutton	Councillor Mrs Lucas	To drive Local Enterprise Partnership for the area, which was approved by Government on 28th October, 2010.	Six full Board meetings held per year. Anticipated AGM will be held in September prior to the Board meeting for that month.

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBP4	Coventry and Warwickshire Local Enterprise Partnership: Local Transport Body - from 04.12.2012	Councillor Kelly - from 04.12.2012 Councillor J Mutton - from 15.01.2013	Councillor Kelly	Councillor Kelly	Councillor Kelly	To deal with devolved Government funding for the 2015-2019 period for Major Transport Schemes.	Meetings held ad-hoc (but anticipated to be an average of three per year).
OBP5	Coventry Fairtrade City Steering Group	Councillor Harvard Councillor Andrews	Councillor Lancaster Councillor Andrews	Councillor Harvard	Councillor Lancaster	A group of individuals and organisations from across Coventry who are working together to achieve Fairtrade City Status.	Meets bi-monthly
OBP6	Coventry Learning Disabilities Partnership Board	Councillor Mrs Lucas Councillor Noonan	Councillor Gingell Councillor Noonan	Councillor Mrs Lucas	Councillor Gingell	Brings together key partners to create a joint strategy for the future shape of services to people within the remit of the Board; to develop a commissioning strategy and to improve services across the City.	Meets monthly. Does not hold an AGM

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBP7	Coventry Partnership	Labour Group (3) Councillor J Mutton Councillor Duggins Councillor McNicholas Cobseravtive Group (3) Councillor Foster Councillor Blundell Councillor Taylor OBE	Labour Group (4) Councillor Mrs Lucas Councillor Townshend Councillor Kelly Councillor McNicholas Conseravtive Group (2) Councillor Blundell Councillor Andrews	Councillor J Mutton	Councillor Mrs Lucas	The Partnership is made up of senior people from Coventry's key public, private, community and voluntary organisations to "Improve mainstream services to produce better outcomes in the most deprived areas and contribute to sustainable development".	Meets twice per year. Does not hold an AGM
OBP8	Older People's Partnership Board	Councillor Mrs Lucas Councillor Noonan	Councillor Gingell Councillor Noonan	Councillor Mrs Lucas	Councillor Gingell	Set priorities, plan future service delivery, monitor the implementation of the Older People's National Service Framework and develop service and Commissioning Strategies for Older people, including Older People with mental health problems.	Meets quarterly. No AGM held

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBP9	Voluntary Action Coventry	Councillor Clifford Councillor Sawdon	Councillor Clifford Councillor Sawdon	Councillor Clifford	Councillor Clifford	The umbrella body for voluntary and community organisations in Coventry.	Meets quarterly

Appointments to Outside Bodies

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB1	Albany Theatre Trust	Councillor Kershaw CBE	Councillor Kershaw CBE	Councillor Kershaw CBE	Councillor Kershaw CBE	To manage the affairs of the Albany Theatre.	Meetings normally held monthly. AGM held in June
OB2	Barr's Hill School Trust Limited	Councillor Walsh	Councillor Walsh	Councillor Walsh	Councillor Walsh	Foundation acting on behalf of the Trust School.	Three meetings held yearly, one per term. AGM held in September

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB3	Belgrade Theatre Trust (Coventry) Limited	Councillor Welsh Councillor Blundell (Cllr Welsh, or in his absence Cllr Blundell, are authorised to exercise the Council's vote at General Meetings)	Councillor Hetherton Councillor Blundell (Cllr Hetherton, or in her absence Councillor Blundell, are authorised to exercise the Council's vote at General Meetings)	Councillor Welsh	Councillor Hetherton	The promotion, maintenance, improvement and advancement of education or for the encouragement of the arts.	Meets 6 to 7 times per year. AGM held in September.
OB4	Birmingham Airport Focus Group	Councillor McNicholas - from 03.07.2012	Councillor McNicholas	Councillor McNicholas - from 03.07.2012	Councillor McNicholas	To sit alongside the Airspace Change Process, which is required for the change to the flight path to the South East of the Airport Runway.	Final meeting 23rd May, 2013 after which Group no longer required.

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB5	Birmingham International Airport Holdings Limited - Board of Directors	Councillor McNicholas (Also authorised to exercise the Council's vote at General Meetings) NB Substitutes not permitted	Councillor McNicholas (Also authorised to exercise the Council's vote at General Meetings) NB Substitutes not permitted	Councillor McNicholas	Councillor McNicholas	Airport Company Board of Directors	Meets four times per year. AGM held in July

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB6	Birmingham International Airport - Consultative Committee	Councillor McNicholas	Councillor McNicholas	Councillor McNicholas	Councillor McNicholas	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange information and ideas; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates.	AGM held in May

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB7	Blue Coat Academy (Governing Body)	Ms Hollings	Ms Hollings	Ms Hollings	Ms Hollings	The academy was set up by sponsors who own and run the school with those functions discharged through the governing body and head teacher.	Meet at least once per term
OB8	Bus Lane Adjudication Service Joint Committee (BLASJC)	Cabinet Member (City Services) - Councillor Harvard Cabinet Member (City Development) - Councillor Kelly	Cabinet Member (Public Services) - Councillor Lancaster Cabinet Member (Business, Enterprise and Employment) - Councillor Kelly	Councillor Harvard	Councillor Lancaster	Participation in the committee puts in place adjudication arrangements for parking Penalty Charge Notice appeals.	

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB9	Coventry Airport Consultative Committee	Councillor Chater Councillor Lakha OBE (substitute)	Councillor Chater Councillor Lakha OBE (substitute)	Councillor Chater	Councillor Chater	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange information and ideas; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates	Meets every three months
OB10	Coventry and Solihull Waste Disposal Company Limited - Advisory Forum	Councillor Maton Councillor Andrews Councillor Galliers Councillor Foster NB Representatives must not be members of Coventry and Solihull Waste Disposal Company Limited Shareholders' Panel	Councillor Maton Councillor Ali Councillor Andrews Councillor Blundell (NB Representatives must not be members of Coventry and Solihull Waste Disposal Company Limited Shareholders' Panel)	Councillor Maton	Councillor Maton	Consider the waste disposal activities and financial results of the joint account for the two Authorities	Meets once per year

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OB11	Coventry and Solihull Waste Disposal Company Limited - Shareholders' Panel	<p>Labour Group Councillor Harvard (Also authorised to exercise Council's vote at General Meetings) Councillor Townshend (Also substitute for exercising Council's vote at General Meetings) - or in the absence of both of the above Mrs B Messinger (Director of Customer and Workforce Services) is the voting representative</p> <p>Conservative Group Councillor Noonan</p>	<p>Labour Group Councillor Lancaster (Also authorised to exercise Council's vote at General Meetings) Councillor Townshend (Also substitute for exercising Council's vote at General Meetings) - or in the absence of both of the above Mrs B Messinger (Director of Customer and Workforce Services) is the voting representative</p> <p>Conservative Group Councillor Noonan</p>	Councillor Harvard	Councillor Lancaster	The Shareholders' Panel oversees the operation of the waste Disposal Company	Meets quarterly
OB12	Coventry Heritage and Arts Trust	<p>Labour Group Councillor A Khan</p> <p>Conservative Group Councillor Blundell (Cllr A Khan, or in his absence Cllr Blundell are authorised to exercise the Council's vote at General Meetings)</p>	<p>Labour Group Councillor Skipper</p> <p>Conservative Group Councillor Sawdon (Cllr Skipper, or in his absence Councillor Sawdon are authorised to exercise the Council's vote at General Meetings)</p>	Councillor A Khan	Councillor Skipper	Trust established to run Heritage and Arts Facilities within the city including Herbert and Lunt Roman Fort	Meets monthly. AGM held in September

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OB13	Coventry Law Centre Limited	Councillor Mrs Bigham Councillor Foster NB Councillor Mrs Bigham is a trustee	Councillor Mrs Bigham Councillor Foster (NB Councillor Mrs Bigham is a trustee)	Councillor Mrs Bigham	Councillor Mrs Bigham	Coventry Law Centre is a charity employing Solicitors and paralegals to offer free legal advice and representation in the areas of housing, immigration, employment and discrimination, education, mental health, community care and welfare benefits, to the people of Coventry.	Meets monthly
OB14	Coventry Refugee and Migrant Centre	Councillor Chater Councillor Welsh Councillor Andrews	Councillor A Khan Councillor Ruane Councillor Andrews	Councillor Chater	Councillor A Khan	The work of the Centre falls into two main categories: 1. help for asylum seekers in the many problems they face with subsistence, housing, health, racial harassment etc. 2. help set up home for those given leave to remain.	Board meets monthly except for August and December. AGM held in September

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OB15	Coventry Ambassadors Social Enterprise Board	n/a - new from 2013/2014	Councillor Fletcher	n/a	Councillor Fletcher	To continue the development of Coventry Ambassadors to enable them to play a key role in future events for the City.	tbc
OB16	Coventry Venture Capital Limited	Councillor Duggins (also authorised to exercise Council's vote at General Meetings)	Councillor Gannon (also authorised to exercise Council's vote at General Meetings)	Councillor Duggins	Councillor Gannon	Investment, property holding and dealing company.	AGM held October/November
OB17	Foxford School Trust Limited	Councillor Mrs Bigham	Councillor Mrs Bigham	Councillor Mrs Bigham	Councillor Mrs Bigham	Foundation acting on behalf of the School	Meet at least once per term

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OB18	Grace Academy (Governing Body)	Councillor Ruane	Councillor Ruane	Councillor Ruane	Councillor Ruane	The academy was set up by sponsors who own and run the school with those functions discharged through the governing body and head teacher.	Meet at least once per term
OB19	Local Government Association - General Assembly	Councillor J Mutton Councillor Duggins Councillor Blundell Councillor Foster	Councillor Mrs Lucas Councillor Townshend Councillor J Mutton Councillor Blundell	Councillor J Mutton	Councillor Mrs Lucas	The LGA General Assembly acts as the "parliament" for local government.	Meets once a year. AGM held in June
OB20	Local Government Association - Urban Commission	Councillor Hetherton (Voting Representative) Councillor Taylor OBE (Substitute)	Councillor Hetherton (Voting Representative) Councillor Taylor OBE (Substitute)	Councillor Hetherton	Councillor Hetherton	A forum within the association for member authorities whose areas are wholly or partly urban.	Meets April and October. No AGM held

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB21	Lyng Hall Trust Limited	Councillor Mrs Fletcher	Councillor Mrs Fletcher	Councillor Mrs Fletcher	Councillor Mrs Fletcher	Foundation acting on behalf of the Trust School	Meetings are arranged ad-hoc. AGM held in June
OB22	Museum of British Road Transport Trust (Coventry) Limited - Board of Directors	Councillor McNicholas Councillor Williams - to 02.07.2012 Councillor Sawdon - from 03.07.2012 (Councillor McNicholas or in his absence Councillor Sawdon is authorised under Section 375 of the Companies Act 1985, to exercise the Council's vote at any general meeting of the Company)	Councillor McNicholas Councillor Sawdon (Councillor McNicholas or in his absence Councillor Sawdon is authorised under Section 375 of the Companies Act 1985, to exercise the Council's vote at any general meeting of the Company)	Councillor McNicholas	Councillor McNicholas	To manage the Museum of British Road Transport and the Council's collection of vehicles.	Meets five times per year

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB23	Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLAJC)	Cabinet Member (City Services) - Councillor Harvard Cabinet Member (City Development) - Councillor Kelly (deputy)	Cabinet Member (Public Services) - Councillor Lancaster Cabinet Member (Business, Enterprise and Employment) - Councillor Kelly (deputy)	Councillor Harvard	Councillor Lancaster	Participation in the committee puts in place adjudication arrangements for parking Penalty Charge Notice appeals.	

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OB24	Police and Crime Panel (NB One further Member is jointly nominated by Coventry City Council and Solihull Metropolitan Borough Council and appointed by the West Midlands Joint Committee)	Councillor J Mutton - from November, 2012	Councillor Mrs Lucas	Councillor J Mutton	Councillor Mrs Lucas	The Police and Crime Commissioners will be held to account on an ongoing basis by the Crime Panel	
OB25	Regional Flood and Coastal Committee	Councillor Harvard Councillor Taylor OBE (substitute)	Councillor Lancaster Councillor Taylor OBE (substitute)	Councillor Harvard	Councillor Lancaster	Consider matters relating to the flood risk programme for the midlands region, capital schemes, maintenance policy, strategy and funding.	Meets quarterly. NB Representative rotates with SMBC
OB26	Sidney Stringer Academy (Governing Body)	Councillor Welsh Ms Julie Sullivan - Authority Governor	Councillor Welsh Ms Julie Sullivan - Authority Governor	Councillor Welsh	Councillor Welsh	The academy was set up by sponsors who own and run the school with those functions discharged through the governing body and head teacher.	Meet at least once per term

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OB27	SIGOMA (Special Interest Groups of Municipal Authorities)	Councillor Bains	Councillor Bains	Councillor Bains	Councillor Bains	Represents most of the large towns and cities in the northern, midland and south coast regions of England, is the collective voice of urban areas across these regions and works to release the opportunities and potential of the communities represented.	Meets monthly. AGM held in July
OB28	Stoke Park School Trust Limited	Councillor Bains	Councillor Bains	Councillor Bains	Councillor Bains	Foundation acting on behalf of the Trust School.	Meets quarterly. AGM held in November.
OB29	Tile Hill Academy (Governing Body)	Councillor Maton	Councillor Maton	Councillor Maton	Councillor Maton	The academy was set up by sponsors who own and run the school with those functions discharged through the governing body and head teacher.	Meet at least once per term.

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OB30	University of Warwick Business Innovation Centre Limited	Councillor Kelly (Also authorised to exercise Council's vote at General Meetings)	Councillor Kelly (Also authorised to exercise Council's vote at General Meetings)	Councillor Kelly	Councillor Kelly	Management board for the body.	Meets three times per year. AGM held in July.
OB31	University of Warwick Foundation Limited.	Councillor Kelly (Also authorised to exercise Council's vote at General Meetings) Councillor Skipper (Also substitute for exercising Council's vote at General Meetings)	Councillor Kelly (Also authorised to exercise Council's vote at General Meetings) Councillor Skipper (Also substitute for exercising Council's vote at General Meetings)	Councillor Kelly	Councillor Kelly	Management board for the body.	AGM held in July Exiting expected to be Spring 2013 - waiting a response to email sent 07.05.2013

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB32	West Midlands Employers (Formerly West Midlands Councils)	Councillor J Mutton Councillor Duggins (alternate)	Councillor Mrs Lucas Councillor Townshend (alternate)	Councillor J Mutton	Councillor Mrs Lucas	An Employers Organisation advising, supporting and representing Authorities in human resource management, industrial relations and employee/organisational development.	The full body is anticipated to meet twice per year.

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB33	West Midlands Fire and Rescue Authority	<p>Labour Group Councillor Walsh (Lead Member for Questions) Councillor Auluck (Substitute Member for Questions)</p> <p>Conservative Group Councillor Foster</p>	<p>Labour Group Councillor Walsh (Lead Member for Questions) Councillor Auluck (Substitute Member for Questions)</p> <p>Conservative Group Councillor Foster</p>	Councillor Walsh	Councillor Walsh	Statutory responsibilities to the community of West Midlands.	Meets five times per year. NB: Policy Planning Forum, comprising all members, meets eight times per year.
OB34	West Midlands Integrated Transport Authority	<p>Labour Group Councillor McNicholas (Lead Member for Questions) Councillor Mrs Miks (Substitute Member for Questions)</p> <p>Conservative Group Councillor Noonan</p>	<p>Labour Group Councillor McNicholas (Lead Member for Questions) Councillor Mrs Miks (Substitute Member for Questions)</p> <p>Conservative Group Councillor Noonan</p>	Councillor McNicholas	Councillor McNicholas	The WMPTA co-ordinates public transport across the West Midlands county area and is composed of 27 Councillors appointed by the seven West Midlands metropolitan councils. Centro provides the WMPTA with professional advice and puts WMPTA policies and strategies into practice.	AGM held in June

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OB35	West Midlands Joint Committee	<p>Labour Group Councillor J Mutton (Leader Voting Member) Councillor Duggins (Substitute Voting Member)</p> <p>Conservative Group Councillor Foster</p>	<p>Labour Group Councillor Mrs Lucas (Leader Voting Member) CouncillorTownshend (Substitute Voting Member)</p> <p>Conservative Group Councillor Blundell</p>	Councillor J Mutton	Councillor Mrs Lucas	Formerly constituted body of West Midlands District Councils to discharge specific functions concerning the West Midlands.	Meets every three months.
OB36	West Midlands Joint Committee - Planning and Transportation Sub-Committee	<p>Labour Group Councillor McNicholas (Prime Voting Member to the 24th July, 2012 then transferred to Councillor Mrs Bigham) Councillor Mrs Bigham (Prime Voting Member from 24th July,2012) NOTE: The constitution of the sub-committee requires that the voting member be the Lead Members for Planning and Transportation matters or equivalent</p>	<p>Labour Group Councillor Kelly (Prime Voting Member) Councillor McNicholas (NOTE: The constitution of the sub-committee requires that the voting member be the Lead Members for Planning and Transportation matters or equivalent)</p>	Councillor McNicholas	Councillor Kelly	Consideration of strategic planning and transportation issues.	Meets every two months

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OB37	West Midlands Pensions Committee	Labour Group Councillor Bains (Lead Member) Conservative Group Councillor Crookes (Substitute Member)	Labour Group Councillor Gannon (Lead Member) Councillor Bains (Substitute Member)	Councillor Bains	Councillor Gannon	To oversee the pensions administration and investment expenses relating to the West Midlands Metropolitan Authorities Pensions Fund.	Meets every four months

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OB38	Whitefriars Housing Group	<p>Labour Group Councillor Maton Councillor Mrs Bigham Councillor T Khan</p> <p>Conservative Group Councillor Skinner. Councillors Maton and Mrs Bigham authorised as the City Council's representative and substitute representative, repectively, to exercise its vote at General Meetings of Whitefriars Services Limited and that Bev Messinger, Director of Customer and Workforce Services, be authorised to act as the voting representative in the absence of the Authorised Representative and the Substitute Representative</p>	<p>Labour Group Councillor Maton Councillor Auluck Councillor Mulhall</p> <p>Conservative Group Councillor Skinner Councillors Maton and Mulhall authorised as the City Council's representative and substitute representative, repectively, to exercise its vote at General Meetings of Whitefriars Services Limited and that Bev Messinger, Director of Customer and Workforce Services, be authorised to act as the voting representative in the absence of the Authorised Representative and the Substitute Representative</p>	Councillor Maton	Councillor Maton	Management of Housing Group	Meets four times per year. AGM for Whitefriars Services Limited is held in October.
OB39	Woodlands Academy (Governing Body)	Councillor Hetherton	Councillor Hetherton	Councillor Hetherton	Councillor Hetherton	The academy was set up by sponsors who own and run the school with those functions discharged through the governing body and head teacher.	Meet at least once per term

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Appointments to Charity and Other Non Municipal Year Appointments

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC1	Annie Bettman Foundation	Mrs A Brown Mr P Cordle Councillor Mrs Fletcher Councillor Skinner Councillor Akhtar Nominations for 4 year period, all expire May 2013	Councillor Mrs Fletcher Councillor Townshend Councillor Skinner Mrs A Brown Mr P Cordle Nominations for 4 year period, all expire May 2017	Councillor Mrs Fletcher	Councillor Mrs Fletcher	Makes payments to persons over 21 and under 40 years of age for assistance in starting a business, any surplus income may be applied for furthering education.	Meets once per year
OBC2	Blue Coat School Foundation	Mrs I Cribdon Mrs J Jackson Yearly nomination	Mrs I Cribdon Mrs J Jackson Yearly nomination	Mrs I Cribdon	Mrs I Cribdon	Charitable body responsible for property management	Meets two or three times per year

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC3	Bond's Hospital Estate Charity Trustees	Councillor O'Boyle (expires 31st May 2014) Mrs S C Forte (expires 31st May 2013) Councillor Townshend (expires 31st May 2016) Nominations for 4 year period	Councillor Townshend (expires 31st May 2016) Councillor Lancaster (expires 31st May 2014) Mrs S C Forte (expires 31st May 2017) Nominations for 4 year period	Councillor O'Boyle	Councillor Townshend	Charitable organisation which manages property for the benefit of the elderly.	Meets May, June and July.
OBC4	Coventry Association for International Friendship	Councillor Lakha OBE (nomination expires May 2014) Nomination made for a 4 year period	Councillor Lakha OBE (nomination expires May 2014) Nomination made for a 4 year period	Councillor Lakha OBE	Councillor Lakha OBE	To bring together organisations and individuals to promote International friendship and to create closer ties between the citizens of Coventry and the people of its twinned towns.	Meets twice a year. AGM held in May
OBC5	Coventry Church (Municipal) Charities Trustees	Councillor Clifford (expires 30th May, 2014) Councillor Kershaw CBE Mrs R Mason (expires 30th June, 2015) Nominations made for 4 year period	Councillor Clifford (expires 30th May, 2014) Councillor Kershaw CBE Mrs R Mason (expires 30th June, 2015) Nominations made for 4 year period	Councillor Clifford	Councillor Clifford	Charitable body concerned with the relief of poverty for elderly people.	Meets March, June, September and December

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC6	Coventry Citizens' Advice Bureau Management Board	Councillor Mrs Bigham - up to 02.07.2012 Councillor Ruane - from 03.07.2012 (expires December 2015) Nominations made for 3 year period	Councillor Ruane (expires December 2015) Nominations made for 3 year period	Councillor Mrs Bigham - to 02.07.2012 Councillor Ruane - from 03.07.2012	Councillor Ruane	Manages the business of the bureau.	Meets bi monthly on the second Tuesday of the month, start at 5.45pm and aim to finish by 7.30pm.

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC7	Coventry General Charities Trustees	Councillor Crookes Councillor Mrs Miks Councillor Lakha OBE - from 18.09.2012 Mrs H Johnson - resigned 11.07.2012 Mr M Lapsa Mr N Lee Mrs E Eaves Mrs Lancaster Mr W Thomson Representatives can be replaced at any time during their term of office. Appointments from May 2012 - May 2016	Councillor Mrs Miks Councillor Lakha OBE Councillor Thomas Councillor Crookes Mr M Lapsa Mrs E Eaves Mrs Lancaster Mr W Thomson Representatives can be replaced at any time during their term of office. Renewal of Appointments 17th May 2016	Councillor Mrs Miks	Councillor Mrs Miks	Yearly payment to the vicar and churchwardens of the ecclesiastical parish of St Michael for the poor; yearly payment to the Governors of the Monks Kirby exhibition foundation; relief of persons in conditions of need, hardship or distress in the City of Coventry; the payment of pensions to poor people, preference being given to Freemen of the City; the general advancement of education to persons under 25 years, preference being given to sons and daughters of the City.	Meets monthly. AGM held in January

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC8	Daimler Green Recreational Trust	Councillor M Mutton NB Nominee must be a Radford Councillor Nomination made for 3 year period Expires October 2014	Councillor M Mutton NB Nominee must be a Radford Councillor Nomination made for 3 year period Expires October 2014	Councillor M Mutton	Councillor M Mutton	The Community Recreation Trust has been established to take responsibility for the new community facilities being provided at Daimler Green.	Meetings likely to be monthly in the first year of the operation of the trust after which the frequency will be reviewed.
OBC9	Governing Body of City College	Councillor Maton (expires May 2014) Nomination made for 4 year period	Councillor Maton (expires May 2014) Nomination made for 4 year period	Councillor Maton	Councillor Maton	College Executive, collective decision making body.	Meets July, September, December and March

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC10	John Friends Memorial Fund Management Committee	Councillor Clifford Councillor Crookes Councillor Mrs Bigham - from 03.07.2012 Nominations made for 3 year period (Expires May 2014)	Councillor Clifford Councillor Mrs Bigham Councillor Crookes Nominations made for 3 year period (Expires May 2014)	Councillor Clifford	Councillor Clifford	Gives grants to schools and individuals for the study of astronomy and meteorology.	Meets twice per year
OBC11	Martha Flint and Emma Osmond Educational Foundation	Councillor Clifford Nomination made for 3 year period (Expires May 2014)	Councillor Clifford Nomination made for 3 year period (Expires May 2014)	Councillor Clifford	Councillor Clifford	To award scholarships, bursaries or maintenance allowances to young persons tenable at any university or other place of learning approved by the governors.	Meets twice per year
OBC12	Sir Charles Barratt Memorial Foundation	Councillor Innes Councillor Crookes NB: nominees must be elected members. Yearly nomination	Councillor Innes Councillor Crookes (NB: nominees must be elected members.) Yearly nomination	Councillor Innes	Councillor Innes	Charitable body that gives grants for musical instruments.	AGM held in January

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC13	Soothern and Craner Educational Foundation	Councillor Mrs Miks Councillor Mrs Abbott Councillor Thomas Councillor Blundell All nominations expire May 2015. Nominations for a 3 year period	Councillor Mrs Abbott Councillor Mrs Miks Councillor Thomas Councillor Taylor OBE All nominations expire May 2015. Nominations for a 3 year period	Councillor Mrs Abbott	Councillor Mrs Abbott	To assist girls of Friends (Quakers) in Coventry and other girls in the City by means of monetary grants.	Meets once per year. AGM held in July/August
OBC14	Swillington's Charity Trustees	Councillor Lancaster Councillor Townshend Yearly nominations	Councillor Lancaster Councillor Townshend Yearly nominations	Councillor Lancaster	Councillor Lancaster	Charity for the general benefit of the poor in the City of Coventry	Meets every two months
OBC15	Tansley Charity Trust	Councillor Auluck Mrs Johnson - Resigned 02.07.2012 Mrs Dixon - Resigned 02.07.2012 Councillor Mrs Abbott - from 03.07.2012 Councillor Caan - from 03.07.2012 Nominations made for a 3 year period. Expires May 2013	Councillor Auluck Councillor Mrs Abbott Councillor Caan Nominations made for a 3 year period. Expires May 2017	Councillor Auluck	Councillor Auluck	To award grants to elderly or infirm women.	Meets June and December. Any additional meetings on an ad hoc basis

	ORGANISATION	2012/2013 REPRESENTATIVES	2013/2014 REPRESENTATIVES	LEAD MEMBER 2012/2013	LEAD MEMBER 2013/2014	PURPOSE	FREQUENCY OF MEETINGS and AGM
OBC16	Tom Mann Centre Trust Management Committee	Councillor Chater (Trustee) Councillor Thay Councillor Lakha OBE All nominations expire May 2013. Nominations made for 3 year period.	Councillor Chater (Trustee) Councillor Lakha OBE Councillor Thay All nominations expire May 2017. Nominations made for 3 year period.	Councillor Chater	Councillor Chater	Charity fund to promote the life of Tom mann and his involvement with Trade Unions.	Meets once per year
OBC17	University of Warwick - Advisory Board of the Institute of Education	Councillor Kershaw CBE Ruth Snow All nominations expire May 2015. Nominations made for 3 year period	Councillor Kershaw CBE Ruth Snow All nominations expire May 2015. Nominations made for 3 year period	Councillor Kershaw CBE	Councillor Kershaw CBE	Oversees the Activities of the University of Warwick Institute of Education	Meets twice yearly, usually April and November. Inactive at 07.05.2013 as email from Mr M Biggs
OBC18	William Proffitt's Charity	Councillor Mrs Abbott Councillor Auluck Mr W P Thomson Yearly nomination	Councillor Auluck Councillor Mrs Abbott Mr W P Thomson Yearly nomination	Councillor Auluck	Councillor Auluck	Education of the poor, money distributed to the Charities and Schools in the parish of Foleshill	Meets March and December